



SAMPLE

SECTION 604 OF THE SAN FRANCISCO HOUSING CODE
(Requirements are described in the Notice on the reverse side)

Building Location:

Building Address:

Assessors Block/Lot:

Building Type :(select one)

- Apartment House
- Hotel
- Residential Condo Building (Apartment House with 3 or more dwellings - building appendage in common areas)
- Individual Residential Condo (Individual Dwelling Unit with building appendages in private area)

Property Owner Information :(select one & complete)

Name of Property Owner: _____

Name of Residential Condominium Association Representative: _____

Mailing Address for building contact (owner or condo association): _____

Phone # of Contact Person: _____

Licensed Professional Information :(select type of professional & complete)

Name of Licensed Professional that reviewed building: _____

Mailing Address of Licensed Professional: _____

Phone # of Licensed Professional: _____

License #: _____

Type of professional: General Contractor

Architect

Civil Engineer

Structural Engineer

Structural Pest Control Inspector

Affidavit Verification: (select one, if first square selected verification is not necessary).

Exterior building appendages (see reverse for description) do not exist at the subject building.

**City and County of San Francisco
Department of Building Inspection**



**Gavin Newsom, Mayor
Isam Hasenin, P.E., C.B.O., Director**

Exterior building appendages do exist at the

subject building.(Complete verification below)

I, _____, hereby verify to the best of my knowledge that at the time of my inspection on _____, all wood and metal decks, balconies, landings, exit corridors, stairway systems, guardrails, handrails, fire escapes, or any parts thereof in weather-exposed areas, (that exist at the subject building identified above) are in general safe condition, adequate working order, and free from deterioration, decay, or improper alteration that could cause a safety hazard.

Signature of Licensed Professional indicated above

Date Signed

Please make a copy of this Affidavit for your records prior to submittal to the Department of Building Inspection. If you have any questions, please contact the Housing Inspection Services Division at (415) 558-6220. **Please submit completed & signed affidavit to the Department of Building Inspection addressed as follows:**

**San Francisco Department of Building Inspection
Housing Inspection Services
Attn: Section 604 H.C. Affidavit Filing
1660 Mission Street, 6th Floor
San Francisco, CA 94103-2414**